

**CONTINUATION OF SERVICE
REACTIVATION OF NM CERTIFICATION
PAPERWORK CHECKLIST**

The following documents must be submitted for approval and verification of eligibility to be recognized as not having a break in service and re-activation of your NM Law Enforcement Certification. **Incomplete applications will be returned.**

ITEMS REQUIRED BY ALL APPLICANTS

- Letter** addressed to the Director requesting approval of recognition of no break in law enforcement service and re-activation of NM Certification.
- Form No. LEA-6** – Criminal History Affidavit.
- Form No. LEA-11A** – Employment History Form.
- Form No. LEA-13A** – Training Status Verification Form (One per employing agency must be submitted).
- Copy** of any P.O.S.T. or Federal certified training transcript. (if available)
- Copy** of all advanced training certificates and in-service training certificates completed.

Mail Entire Packet to:
New Mexico Department of Public Safety
Training Center, DPS/TRD
4491 Cerrillos Road, Santa Fe, NM 87507

DPS Use Only:

Review by: _____ Date _____

 Incomplete - Returned to applicant Date returned: _____

Complete - Forwarded to Deputy Director Date forwarded: _____

Computation of Training Hours:

Basic Academy Hrs _____ Advanced/In-service Hours _____ Experience: _____

Total Hours: _____

Director Approval By: _____ Date Approved _____

Director Rejected By: _____ Date Rejected _____

Date notification sent to applicant: _____